



**APPROVED MEETING MINUTES
OF THE BUTTE COUNTY
ASSOCIATION OF GOVERNMENTS
February 28, 2019**

The following minutes are a summary of actions taken by the Board of Directors. A digital recording of the actual meeting is available at BCAG's office located at 326 Huss Drive, Suite 150, Chico, CA.

Board Member Stone called the meeting to order at 9:03 a.m. at the BCAG Board Room, 326 Huss Drive, Suite 100, Chico CA.

MEMBERS PRESENT

Steve Lambert	Supervisor	District 4
Tami Ritter	Supervisor	District 3
Melissa Schuster	Board Alternate	Town of Paradise
Nathan Wilkinson	Councilmember	City of Biggs
Debra Lucero	Supervisor	District 2
Doug Teeter	Supervisor	District 5
Randall Stone	Mayor	City of Chico

MEMBERS ABSENT

Chuck Reynolds	Mayor	City of Oroville
Ray Borges	Councilmember	City of Gridley
Bill Connelly	Supervisor	District 1
Jody Jones	Mayor	Town of Paradise

STAFF PRESENT

Jon Clark	Executive Director
Andy Newsum	Deputy Director
Ivan Garcia	Transportation Programming Specialist
Brian Lasagna	Regional Analyst
Chris Devine	Planning Manager
Jim Peplow	Senior Planner
Victoria Proctor	Administrative Assistant
Julie Quinn	Chief Fiscal Officer
Sara Muse	Associate Senior Planner
Cheryl Massae	Human Resources Manager

OTHERS PRESENT

Linda Furr, League of Women Voters of Butte County
Ingrid Sheipline, Richardson & Associates

1. **Pledge of Allegiance**
2. **Roll Call**

CONSENT AGENDA

3. Approval of Minutes from the February 28, 2019 BCAG Board of Directors Meeting

On motion by Board Member Lucero and seconded by Board Member Wilkinson the Consent Agenda was unanimously approved, with Board Alternate Schuster abstaining.

ITEMS FOR ACTION

4: Acceptance of BCAG Fiscal Audit and TDA Audits for the Cities, Town and County for the year ending June 30, 2018

Staff presented the Board with a brief overview of the audit conducted in November for the fiscal year ending June 30, 2018. Ingrid Shepline of Richardson & Associates was on hand to answer specific questions and provide a third-party overview of the audit findings. Audits were supplied to all board members previous to the meeting for BCAG as well as the annual TDA audits for their specific jurisdiction. There was general discussion about the audit findings.

On motion by Board Member Ritter and seconded by Board Member Lucero, the BCAG annual fiscal audit and the TDA audits prepared for the claimants for the fiscal year ending June 30, 2018 were unanimously approved.

5: Authorization for Executive Director to Sign Cooperative Agreement with Caltrans District 3 to Implement State Route 191 Mitigation Requirements

Staff presented the Board with the request from Caltrans for BCAG assistance in implementing identified environmental mitigation requirements for the State Route 191 safety project completed in 2017. There was general discussion between the Board and Staff regarding why this mitigation wasn't done before project completion, and the costs entailed. Staff took the opportunity to use this mitigation as an example of how the BRCP could save time and money in situations like this in the future.

Board Member Lucero requested a copy of the cooperative agreement be sent after the meeting so that she can review the particulars. She also requested that such documents be made available to the board prior to board meetings in the future. Staff agreed and emailed the full agreement after the meeting ended.

On motion by Board Member Teeter and seconded by Board Alternate Schuster, the authorization to sign the agreement was unanimously approved.

ITEMS FOR INFORMATION

6: 2020 Regional Transportation Plan (RTP) & Sustainable Communities Strategy (SCS) Development Schedule

Staff informed the Board of the schedule for updating the Regional Transportation Plan and Sustainable Communities Strategy. These plans are updated every four years, as federally mandated, and are due for renewal in 2020. The Board and Staff discussed how the Camp Fire affects these numbers and the plans for the Butte County area. Staff assured the Board that these plans are constantly being updated and that these forecasts can be adjusted at later dates as more information becomes available.

There was general discussion between the Board and Staff regarding the development schedule for the 2020 RTP/SCS.

7: 2019 Public Participation Plan Update

Staff informed the Board that as a result of the RTP/SCS changing, changes have to be made to the Public Participation Plan. Staff informed the Board that an open house will be scheduled for public comment, and that the PPP can be updated at any time should any additional changes need to be made.

There was general discussion between the Board and Staff regarding the nature of the changes and the ability to update them as more information becomes available post-Camp Fire.

8: Post Camp Fire Regional Population & Transportation Study

Staff informed the Board that since BCAG is the state designated Regional Transportation Planning Agency and federally designated Metropolitan Planning Organization for Butte County, BCAG is responsible for developing long-term regional growth forecasts and maintaining a regional travel demand model (TDM) to assist in the preparation and analysis of regional transportation, housing, land use and air quality plans and the associated environmental documents.

Due to the devastating nature of the Camp Fire and its impact on the entire area of Butte County, Staff will be conducting a Regional Population & Transportation Study to look at regional population, housing, employment, and traffic data for pre and post Camp Fire time periods. The study will also provide several likely scenarios for the 2030 time period based on existing research, empirical data, and existing policies available at the time of the study.

There was general discussion between the Board and Staff regarding the nature of the study and how it can be used in the upcoming years to track growth and rebuilding efforts. Board Member Lucero took the opportunity to ask about the process to get funding to improve certain roads in North Chico as a result of annual flooding. Staff

informed her that BCAG would be happy to help in whatever capacity we can, however the request would need to come from the city directly.

9: 2019 California Transportation Commission (CTC) Town Hall Meeting Hosted by BCAG for the North State Super Region

Staff informed the Board that BCAG has been selected by the California Transportation Commission to host the spring 2019 Town Hall meeting in Chico for the North State Super Region. Staff presented the Board with an invitation to join, and a draft agenda for the event, scheduled for April 10, 2019.

There was general discussion about the CTC Town Hall and schedule between the Board and Staff.

10: Butte Regional Transit B-Line FY 2018/19 2nd Quarter Report

Staff presented the Board with key financial and statistical results for the BRP second quarter of the fiscal year 2018/19. Staff discussed the areas in which we were impacted by the Camp Fire in ridership since we are still using modified routes for the affected areas, schools were closed for several additional weeks during the quarter, and we provided free rides from November 14th through November 30th. Farebox ratios are still meeting TDA farebox requirements.

There was general discussion about the requirements for TDA funds and the report between the Board and Staff.

11: Butte Regional Transit (B-Line) Operations Proposals Update

Staff presented the Board with an update to the RFP that has been made available to all service providers interested in providing the B-Line administration, operations and maintenance services for the contract cycle beginning July 2019. After the mandatory pre-proposal meeting, which five service providers attended, only one proposal was received in the BCAG offices prior to the deadline. That proposal was from Transdev, our current contractor.

There was general discussion between the Board and Staff about the review process for the proposal received and contract negotiations, which are expected to conclude in May 2019.

12: Unmet Transit Needs Public Meetings Schedule

Staff informed the Board that as a part of an annual Unmet Transit Needs process, meetings have been scheduled for early March to solicit comments from the public

regarding unmet needs in the county.

There was general discussion about public notifications for these meetings, as well as the general timeframe that these meetings follow on a yearly basis.

ITEMS FROM THE FLOOR

13: There were no items from the floor.

CLOSED SESSION

14: Public Employee Annual Evaluation (Government Code 54957)


Staff pulled this item from the agenda because the Executive Committee was not in attendance of the board meeting. It will be added to the March 2019 agenda.

ADJOURNMENT

With no further items to discuss, the BCAG Board meeting adjourned at 10:16 AM.

Attest:

Jon Clark, Executive Director
Victoria Proctor, Board Clerk
Butte County Association of Governments


3/28/19